

Service Coordination Board (SCB) Meeting Summary

Date: 15 April 2015

Members in attendance:

	Member	In Attendance
AES	John Maclean	√
	Geoff Pile	√
ASD	Ju Wang	√
	Ali Nassiri	
XSD	Mark Beno	√
	Chris Jacobsen	
	Jonathan Lang	
Upgrade Project	Tom Fornek	√
	Mohan Ramanathan	√

Also in attendance: Steve Davey, Nancy Grossman, and Rose Torres

This report can be accessed through the following link: [APS 1683481](#)

Agenda

- I) Review of Meeting Minutes
- II) Review of Open Action Items
- III) Status of Projects
- IV) Other/New Business

Next Meeting

20 May 2015

New Action Items

1. Action item (Grossman): Add a “closed” status to the project proposal system.
2. Action item: (Davey) Have WBS number/accounts be set-up for the U1.8 Undulator Modification and Installation project (P-2773, [APS 1681099](#)).
3. Action item: (Davey) Send email to ASD and XSD requesters/project managers reporting on proposals that have been kept active and those that have been removed from active consideration by the SCB.

Meeting Summary

Torres distributed:

- 1) Meeting Agenda
- 2) Draft minutes from the 26 March 2015 meeting ([APS 1682428](#))
- 3) APS Project Report Summary - April 2015 ([APS 1442081](#), rev. 19)
- 4) APS Project Resource Summary- April 2015 ([APS 1432632](#), rev.49)
- 5) APS Project Report Summary Comment - April 2015([APS 1440691](#), rev 23)

I) Review of Meeting Minutes –26 March 2015 meeting summary. Minutes accepted without corrections or amendments.

II) Review of Open Action Items

1. Action item: (Nassiri) Discuss plans with ASD Director Zholents and other stakeholders the status of Storage Ring Current Monitor Surrogate Signals (P-2553, [APS 1678918](#)) proposal.
Done – Per Nassiri email, proposal to be closed. Pile: Per AES Group Leaders, preparation for this project was wasted of effort.
2. Action item: (Davey) Approve the NSLS BNL TXM Installation (P-2633) proposal.
Done - Approved
3. Action item: (Davey) Provisionally approve U1.8 Undulator Modification and Installation proposal (P-2773, [APS 1681099](#)) and (Torres) send to the Group Leaders to see if they can commit to the project.
Done – Approved, have WBS number/accounts be set-up for the project.
4. Action item: (Davey) Approve Horizontal Gap Vertical Polarizing Undulator (HGVPU) Prototype (P-2840, [APS 1682135](#)) proposal.

Done – Service Group Leaders committed, MED noted that this project will take engineering support from the bernalines and Controls noted schedule “provisional.”

5. Action item: (Torres) Send revised Preparation and Installation of SCU1 (P-2253, [APS 1445357](#)) plan to Group Leaders to review/approve the new baseline.
Done – All service Group Leaders re-committed to new baseline, included in shutdown schedule, and SCB approved new baseline.
6. Action item: (Nassiri) Talk to Zholents about close out of Installation of a 5mm chamber modification for sector 4 (P-2433, [APS 1445357](#))
Open - see meeting summary.
7. Action item: (Torres) Check with Bingxin regarding closeout status of the X-ray BPM Enhancement AIP WP 01202 (P-1154, [APS 1433087](#)) project
Open – New action item, close project.
8. Action item: (Davey) remove inactive proposals by next meeting
Done – New action item, (Davey) Send email to ASD and XSD requesters/project managers reporting on proposals that have been kept active and those that have been removed from active consideration by the SCB.

III) Status of Projects

Torres highlighted comments received regarding the status of projects (APS Project Report Summary Comment - April 2015([APS 1440691](#), rev 23). It was agreed to close Decker/Bingxin’s X-ray BPM Enhancement AIP project (P-1154, [APS 1433087](#)).

IV) Other/New Business

[Regarding the 5mm chamber modified for sector 4 (P-2433, [APS 1445357](#)): the chamber will be examined in place and the current plan is to remove the 5mm chamber and revert to the original chamber - planned for the April/May shutdown. It is possible that it may not need to be swapped out.]
Pile: Concern about being able to support survey and alignment (S&A) for the shutdown/operations and Upgrade/ERA. Support needs to be balanced with ongoing operations work. This balancing continue as an ongoing issue and will need to be addressed.

Beno: TBM also using S&A but not during the shutdown.

Fornek: The magnetic measurement facility is only available now.

Pile: 4 or 5 days needed to check alignments.

Ramanathan: The vacuum chamber needs to be characterized.

Pile: Take chamber out – if there is a problem, reinstall? New plan through shutdown scheduling with plan to SCB. Planned for next shutdown - if it fails again, then submit as a new project.

Service Group Leaders committed to two projects re-baselines: Linac Transverse Deflecting Cavity (P-1373, [APS 1433113](#)) and Preparation and installation of SCU1 (P-2253, [APS 1445357](#)).

Approved the U1.8 Undulator Modification and Installation proposal (P-2773, [APS 1681099](#)).

Per ASD, close projects: 1) Sector 31 Horizontal Stripline (P-1773, [APS 1662043](#)); 2) S35/S31 Straight Section Exchange (P-1833, [APS 1442033](#)); and 3) Storage Ring Current Monitor Surrogate Signals (P-2553, [APS 1678918](#))

Farnsworth provided a description of the technical issues associated with the SP Bunch Current Monitor Servers project (P-1213, [APS 1683278](#)) and why it was abandon.

New AES submitted proposals: 1) Operations Network Upgrade (P-2693), 2) Accelerator Linux Workstations, and 3) Beamline Network (P-2673).

Maclean: Look at the new submittals with the next funding cycle.

Pile: Submitted just to the Division Directors.

Torres: The proposals are not dated in the project proposal system, the associated emails are dated.

Maclean: AES Group Leaders prepare with information for the next round.

Pile: Don't restrict submissions.

Wang: Some groups didn't submit proposals and missed opportunities. ASD finance person asked for no surprises.

Grossman: With a recent project proposal system update, proposal go to the Division Director, finance person, and some ADD.

Pile: Simple process goes to the Division Director and the DD should let finance know.

Maclean: SCB assumed finance told.

Davey: When WBS-related accounts set-up, notice needs to go out.

Next Meeting: 20 May 2015, 401/B4100, 11:15